

Higher Education Sexual Abuse

Supplemental Application for New and Renewal General Liability Policies

INSTRUCTIONS

Instructions for the **Educational Institution** (Applicant)

- § Please complete all portions of this Supplemental Application completely, truthfully, and accurately.
- § To save a partially-completed PDF application and send it someone else, save it as PDF to your hard drive or desktop and attach it to an email, or use the “send” function in Adobe Reader. Be sure to include any attachments.
- § Email the completed and signed application with all necessary attachments to your broker.
- § If you do not understand a question, please have your broker contact United Educators for clarification.

Submitting Broker

Please complete the broker information below. Confirm that all application questions are answered and that the application is signed before submitting it to UE.

| Submitting Broker Must Complete | Send Completed Supplemental Application to: |
|---------------------------------|---|
| Person to Contact: | applications@ue.org OR Fax: 301-907-8620 United Educators 7700 Wisconsin Avenue Suite 500 Bethesda, MD 20814 Phone: 301-907-4908 |
| Address: | |
| Phone Number: | |
| Email: | |
| License Number: | |
| | |

APPLICATION

| Full Legal Name and Address of the Educational Institution | | |
|--|--------|------|
| Institution Name: | | |
| Address 1: | | |
| Address 2: | | |
| City: | State: | Zip: |

The undersigned is an authorized representative of the **Educational Institution** and all persons or concerns applying for liability coverage. The undersigned declares that all information provided is complete, truthful, and accurate.

Signature: _____ Date: _____

Name: _____

Title: _____

Educational Institution: _____

The signing and submission of this application does not bind United Educators to issue, or the **Educational Institution** to purchase, any specific policy or coverage. The information provided in this application is for underwriting purposes only, and does not constitute notice to United Educators of a claim or potential claim under any policy.

QUESTIONS

1A. Does the educational institution have a written policy addressing **sexual abuse of minors**?

- Yes No

If NO, explain:

If YES:

a. Does the policy apply to?

- All employees, including those with a lengthy tenure, those in positions of power, and highly paid staff (e.g., faculty, coaches, doctors)?
- Some employees
- Volunteers
- Third-party contractors
- Other: _____

b. Does the policy require reporting to the educational institution any sexual abuse of a minor?

- Yes No

c. Does the policy require timely reporting of sexual abuse of a minor to law enforcement, child protective services, or similar agency?

- Yes No

d. Does failure of any employee to timely report suspected sexual abuse of a minor result in discipline, including up to termination?

- Yes No

e. Does the educational institution train on the reporting obligations contained in its policy which protects minors from sexual abuse?

- Yes No

If YES, who receives the training?

- Employees Third-party contractors
- Volunteers Other: _____

- 1B. Does the educational institution have a written policy addressing **sexual abuse of college students by faculty, staff, or other non-students**?
- Yes No

If NO, explain:

If YES:

- a. Does the policy apply to?
- All employees, including those with a lengthy tenure, those in positions of power, and highly paid staff (e.g., faculty, coaches, doctors)?
- Some employees
- Volunteers
- Third-party contractors
- Other: _____

- b. Does the policy require reporting to the educational institution any sexual abuse of a college student by a non-student?
- Yes No

- c. Does failure of any employee to timely report suspected sexual abuse of a college student by a non-student result in discipline, including up to termination?
- Yes No

- d. Does the educational institution train on the reporting obligations contained in its policy which protects college students from sexual abuse by a non-student?
- Yes No

If YES, who receives the training?

- Employees Third-party contractors
- Volunteers Other: _____

- 2A. Does the educational institution provide an anonymous option for reporting alleged **sexual abuse of minors**?
- Yes No

If YES, describe the reporting options:

- 2B. Does the educational institution provide an anonymous option for reporting alleged **sexual abuse of college students by faculty, staff, or other non-students**?

Yes No

If YES, describe the reporting options:

3A. Once a report of alleged **sexual abuse of a minor** is received, who does the educational institution report the incident to? Select all that apply:

- Local (non-campus) police
- State or local child protection services
- Minor's parents or guardians
- United Educators, for occurrence or claims reporting
- None of the above
- Other: _____

3B. Once a report of alleged **sexual abuse of a college student by faculty, staff, or other non-student** is received, does the educational institution report the incident to United Educators for occurrence or claims reporting?

- Yes No

4A. Does the educational institution investigate every report of alleged **sexual abuse of a minor**?

- Yes No

If NO, explain:

4B. Does the educational institution investigate every report of alleged **sexual abuse of a college student by faculty, staff, or other non-students**?

- Yes No

If NO, explain:

5A. Do the educational institution's investigations of alleged **sexual abuse of a minor** continue even if the allegations are denied by the alleged perpetrator or victim?

- Yes No

5B. Do the educational institution's investigations of alleged **sexual abuse of a college student by faculty, staff, or other non-student** continue even if the allegations are denied by the alleged perpetrator or victim?

- Yes No

6A. What departments or positions are designated to receive reports of alleged **sexual abuse of minors**?

6B. What departments or positions are designated to receive reports of alleged **sexual abuse of a college student by faculty, staff, or other non-students**?

- 7A. Which position(s) at the educational institution has/have responsibility to review reports of **sexual abuse of minors** for trends, patterns, or repeat offenders? Select one:
- No position
- The following listed position(s): _____

- 7B. Which position(s) at the educational institution has/have responsibility to review reports of **sexual abuse of college students by faculty, staff, or other non-students** for trends, patterns, or repeat offenders? Select one:
- No position
- The following listed position(s): _____

- 8A. Which leader(s) or administrator(s) of the educational institution is/are notified of alleged **sexual abuse by one perpetrator against more than one minor**? Select all that apply:

- Human resources None of the above
- Board of trustees Other: _____
- President/Head of School

- 8B. Which leader(s) or administrator(s) of the educational institution is/are notified of alleged **sexual abuse by one faculty, staff or other non-student perpetrator** against more than one college student? Select all that apply:

- Title IX coordinator President/Head of School
- Human resources None of the above
- Board of trustees Other: _____

9. Does the educational institution have a dispensary, clinic, infirmary, student health center, athletic facility, or similar facility maintained by the institution principally for use by its students?

- Yes No

If YES:

- a. Does the educational institution have a sexual abuse prevention policy that applies to medical personnel working at the dispensary, clinic, infirmary, student health center, athletic facility, or similar facility?

- Yes No

- b. Does the educational institution have a policy regarding two medical professionals in the room for medical assessments or procedures involving intimate contact with a student?

- Yes No

- c. Does the educational institution have a qualified person whose role is to ensure medical personnel are following the applicable sexual abuse prevention policy?

- Yes No

If YES, provide that position's title(s): _____

10. Have you provided to the educational institution's President/Head of School, Head of Student Affairs/Life, and the Board Chair a copy of the United Educators publication "**Safeguarding Our Communities From Sexual Predators: What College Presidents and Trustees Should Ask**"?

- Yes No