Higher Education Institutions

Risk Management Services and Resources
United Educators (UE) members are eligible for unlimited access to risk management resources and online training at no additional cost.

Use these valuable tools to:

**Reduce training costs:** Implement UE’s online courses rather than contracting with a third party for courses on similar topics

**Prevent incidents and claims:** Heighten awareness of high-risk and unlawful behaviors to help safeguard your campus

**Engage learners on timely topics:** Provide immersive learning experiences using our highly rated courses based on education scenarios

35+ years in education

2M+ completions

1M+ learners

1.1K+ institutions

70+ courses
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Your Risk Management Resources

Online Courses

UE’s online courses enable institutions to deliver cost-effective online learning to students, faculty, supervisors, and other staff. Some institutions use these courses as a key component of meeting federal or state training requirements. An Implementation Consultant can work with you to assist in building a training strategy.

Publications

- **Articles** deliver guidance on timely issues, news and tips.
- **Checklists** present practical actions to address challenges.
- **Claims studies** provide information about trends.
- **Reports** include in-depth studies and risk advice.

Risk Management Connect Demonstration

Participate in a virtual Risk Management Connect demonstration and chat with an expert consultant who will discuss your most pressing risk management concerns and highlight relevant resources.

New members can learn about the many resources available to them while renewing members will benefit from a discussion of new materials and suggestions for expanding use of available resources. The meeting will include a personalized, interactive demonstration.

Visit [www.ue.org/risk-management-connect](http://www.ue.org/risk-management-connect) to schedule a demonstration.

Visit [www.ue.org](http://www.ue.org) to view all available resources.

Need Advice?

We understand the immediate need for credible information. Curious to know what other schools are doing, need a sounding board, or looking for general advice? Email [risk@ue.org](mailto:risk@ue.org) and a Risk Management Consultant will reach out.

Webinars

UE hosts regular webinars that feature UE and national experts discussing tactics for approaching risk management challenges and managing real-life scenarios. Webinars are recorded and available for those who can’t participate during the live event.

Prevention and Protection Podcast

Listen in as UE staff and other subject matter experts offer advice on how to protect your students, faculty, and staff.

Enterprise Risk Management

Experienced risk management consultants lead your team through an interactive enterprise risk management (ERM) workshop, tailored for your institution. Pre- and post-workshop consulting services are also provided. Contact [canopy@ue.org](mailto:canopy@ue.org) to learn more.

*Available for a fee through Canopy Programs® by United Educators

Your UE Insider

Keep up with all UE has to offer with this weekly email newsletter that highlights the latest UE news, resources, and timely topics.
### What Courses Are Available?

#### Athletics
- Concussion Awareness Collection
- Youth Athletics Collection

#### Compliance
- FERPA: Protecting Student Privacy
- HIPAA: Protecting Patient Privacy Collection
- Protecting Payment Card Information
- Understanding the Clery Act

#### Crisis Management
- Crisis Within: Preparing Your Institution’s Response
- Targeted Campus Violence Collection

#### Diversity, Inclusion, and Accessibility
- Accommodating Student Disabilities Collection
- Diversity, Equity, and Inclusion Collection

#### Health and Well-Being
- Alcohol and Drug Awareness Collection
- Bloodborne Pathogens: Protecting Yourself on Campus
- Healthy Relationships
- Intervene: Bystander Intervention
- Recognize and Prevent Hazing
- Show Some Respect! Prevent Harassment
- Student Mental Health Collection
- Teaching Science Safely
- Your Campus and COVID-19: The Road Back Collection

#### Sexual Assault and Misconduct
- Protecting Children Collection
- Title IX Collection
- Trust Betrayed: Safeguarding Your Students From Sexual Predators

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- Workplace Harassment Prevention Collection

#### Transportation Safety
- Transportation Safety Collection

#### Coming Soon:
- Avoiding verbally and emotionally abusive behavior for coaches
- EpiPen use in emergency situations
- Race, color, and national origin discrimination
- Recreational drug abuse
Administering Our Platform

Accessibility Pledge

We are champions of universal design and pledge to create immersive, inclusive learning experiences. Our platform and courses undergo rigorous accessibility review and Voluntary Product Accessibility Templates (VPATs) are available upon request for most courses in our collection.

User Management

Training administrators (TAs) have multiple tools and features at their disposal. Easily manage users with these online self-service capabilities:
- Manage user accounts.
- Add notes to learner profiles.
- Send direct messages to individuals or groups of learners.
- Track completions.
If TAs need further support, our team of Implementation Specialists is available to answer your questions.

Reporting

Our robust reporting capabilities include:
- 24/7 reporting on demand
- CSV or XLS export capabilities
- Scheduled reports delivered to your inbox
- Automation and integrations available

Hosted Options

Available for a fee through Canopy Programs®

Tailored UE-Hosted Learning Portal

Personalize your training experience by tailoring our platform to your institution. This can include:
- Adding logo(s) and graphics
- Adding links to policies, procedures, and other information
- Sharing messages from institutional leaders
- Sharing details for compliance with state requirements
- Single sign-on

Course Licensing

Do you have your own learning management system (LMS)?
Centralize your training efforts by licensing our courses for use on your institution’s learning platform.
Benefits include:
- Fewer login credentials to remember
- No additional training platform to learn
- Manage learner details and completion data for all training in one location

Contact canopy@ue.org for more information.

Ready to start training?
Visit www.ue.org/learning-launch.
School sports provide an enriching experience to complement students’ academic learning. The large number of students participating in athletic programs calls for growing attention to player safety. This course collection will help students, parents, and coaches recognize and respond to common hazards in sports programs including concussions and heat illness.

**Concussion Recognition & Response**
- 20 minutes
- Faculty, Staff, and Students
- Available in Spanish

**Heat Illness Prevention**
- 20 minutes
- Faculty, Staff, and Students
- Available in Spanish
FERPA: Protecting Student Privacy

Learn when and when not to release student records to avoid violations of the Family Educational Rights and Privacy Act (FERPA), a federal law that protects the privacy of student educational records.

- 15 minutes
- Faculty and Staff
- Available in Spanish

HIPAA: Protecting Patient Privacy Collection

Federal law requires Health Insurance Portability and Accountability Act (HIPAA) training for individuals who have access to Protected Health Information (PHI). This course provides institutions with a centralized and consistent solution for educating students and employees with access to PHI.

- HIPAA: Protecting Patient Privacy (Students)
  - 30 minutes
  - Students

- HIPAA: Protecting Patient Privacy (Employees)
  - 30 minutes
  - Faculty and Staff
I love being able to do this training online at my desk, when it fits my schedule. That is such a big gift, and I am grateful that it minimizes disruption to my workflow and responsibilities.”

**Protecting Payment Card Information**

Employees learn common risks associated with handling payment card information and how to avoid unauthorized disclosures. It is an element of required annual compliance training as called for by the payment card industry data security standard (PCI DSS).

- **15 minutes**
- **Faculty and Staff**

**Understanding the Clery Act**

Provide employees with a short overview of the Clery Act, examine how it works, and how it helps make campuses safer.

- **15 minutes**
- **Faculty and Staff**
- **Available in Spanish**

PCI

Clery Act
Crisis Within: Preparing Your Institution's Response

Train your behavioral assessment and intervention team to compose an effective crisis response plan, test through simulations, and train others on practices for responding to a crisis.

20 minutes
Faculty and Staff

Targeted Campus Violence Collection

Acts of targeted violence, especially those motivated by biases against other groups, are occurring at an increasing rate on campuses nationwide. With courses for students and employees, this collection is designed to help prevent attacks before they get past the planning stage.

Targeted Campus Violence: Recognize the Warning Signs (Employees)
30 minutes
Faculty and Staff

Targeted Campus Violence: Recognize the Warning Signs (Students)
30 minutes
Students

Shots heard near the student center. The University is ordering an immediate lockdown. Shelter in place or get to a safe location.

11:30 AM • Nov 5
Diversity, Equity, and Inclusion Collection

The need for diversity, equity, and inclusion on our campuses has, perhaps, never been so self-evident. “Social justice” is no longer just a rallying cry; instead, it’s one of the crucial measures by which institutions are judged. This course collection doesn’t attempt to assign blame, but rather seeks to encourage dialogue and understanding between different races, religions, ages, gender identities, and differently abled employees at your institution.

Accommodating Student Disabilities Collection

This course collection will educate employees on the history of the Americans with Disabilities Act (ADA) and provide strategies for effectively teaching students with disabilities.

Accommodating Students With Disabilities

- 15 minutes
- Faculty and Staff

Creating Accessible Digital Materials

- 30 minutes
- Faculty and Staff

Diversity, Equity, and Inclusion Collection

Committing to Diversity, Equity, and Inclusion (Employees)

- 25 minutes
- Faculty and Staff
- Available in Spanish

Committing to Diversity, Equity, and Inclusion (Supervisors)

- 25 minutes
- Supervisors
- Available in Spanish

Committing to Diversity, Equity, and Inclusion (Students)

- 25 minutes
- Students
- Available in Spanish

Available in Spanish

Globee® Award winner

Gold Stevie® Award winner

Silver Stevie® Award winner
Health and Well-Being

Alcohol and Drug Awareness Collection

Misuse of alcohol and drugs can have a wide range of serious consequences, including academic failure, injury, and death. The Centers for Disease Control and Prevention recently stated that almost 70% of drug overdose deaths involved opioids. This course collection emphasizes a harm-reduction approach that teaches students ways to use alcohol responsibly and informs them of the misconceptions and dangers associated with the illicit use of opioids.

**Alcohol: Know Your Limit**
- 30 minutes
- Students

**Opioids: What You Need to Know**
- 20 minutes
- Students

Strategies for Reducing Alcohol-Related Harm
- Bronze Stevie® Award winner
- 45 minutes
- Students

Bloodborne Pathogens: Protecting Yourself on Campus

Protecting your employees from the dangers of bloodborne pathogens is critical. This course addresses common hazards, personal protective equipment (PPE), and proper cleanup procedures.

- 60 minutes
- Faculty and Staff

In this brief course, you’ll learn about:
- The scope of the opioid problem and how it might affect you
- Risks of accidental overdose (OD) and addiction
- Debunking common opioid misconceptions
- How you can help yourself or others

**Spill**
- Scene control
- Spill source management
- Cleanup
Healthy Relationships

Identify characteristics of healthy and unhealthy relationships and know how to respond to an abusive relationship.

- **40 minutes**
- **Students**

Intervene: Bystander Intervention

All members of a campus community are collaborative partners in the cultivation of campus health and well-being. Intervene demonstrates to students how bystander intervention can be used as a strategy to address a variety of campus issues.

- **20 minutes**
- **Students**

Healthy Relationships And Dating Violence

Recognize and Prevent Hazing

Help students understand how to recognize and respond to incidents of hazing, and how to find your institution's hazing policies.

- **20 minutes**
- **Students**

The message was clearly communicated and gave the student many opportunities to practice handling situations.”
Show Some Respect! Prevent Harassment

Using a social networking theme and reality-based stories, this course guides students on methods to recognize and address harassing behavior, whether it’s targeted at them or another person.

- 30 minutes
- Students

Student Mental Health Collection

About 40% of current higher ed students will suffer a significant mental health issue, one reason why institution leaders revealed in a recent survey that student mental health is their top concern. “Mental Well-Being in College: A Guide” covers common types of mental health issues and teaches students how to recognize when someone is struggling and ways to find help. “Fostering Student Mental Health” helps faculty and staff identify mental health issues and know how to connect students with the appropriate resources.

Mental Well-Being in College: A Guide

- 30 minutes
- Students
- Available in Spanish

Fostering Student Mental Health

- 30 minutes
- Faculty and Staff
- Available in Spanish
Teaching Science Safely

Careless handling of materials and equipment in the science laboratory can have serious, even deadly, consequences. This course helps institutions manage and reduce risks by establishing comprehensive lab safety policies.

- 60 minutes
- Faculty and Staff

Your Campus and COVID-19: The Road Back Collection

This collection explores some of the challenges associated with, and strategies for approaching, reopening colleges and universities during the COVID-19 pandemic.

Your Campus and COVID-19: The Road Back (Employees)

- 25 minutes
- Faculty and Staff
- Available in Spanish

Your Campus and COVID-19: The Road Back (Students)

- 25 minutes
- Students
- Available in Spanish
Sexual Assault and Misconduct

Protecting Children Collection

Institutions have a responsibility to protect the well-being of minors. This course collection will help faculty and staff learn how to recognize, prevent, and report sexual misconduct. It includes courses for educators and a short video for employees or volunteers who don’t work directly with children.

**Boundary Training for Educators**
- 30 minutes
- Faculty and Staff

**Identifying and Reporting Sexual Misconduct**
- 45 minutes
- Faculty and Staff

**Hiring Staff Who Work With Minors**
- 30 minutes
- Supervisors

**Shine a Light Video**
- 10 minutes
- Faculty, Staff, and Volunteers

Adults, not children, are ultimately responsible for making sure that schools are safe places for all students.
Title IX Collection

This course collection was developed to help institutions meet training obligations under Title IX and the Violence Against Women Act (VAWA) and is meant to complement other prevention efforts at your institution.

In June 2022, the U.S. Department of Education (ED) released proposed regulations related to Title IX that will govern how educational institutions conduct inquiries into allegations of sex discrimination, including student sexual misconduct. Once they are final, our courses will be updated to reflect the new regulations.

Impressions: Preventing and Reporting Sexual Assault  

45 minutes  
Students  
Available in Spanish  

Mosaic: Prevent Sexual Violence Together  

45 minutes  
Faculty and Staff  
Available in Spanish  

Lasting Choices: Preventing Sexual Assault  

30 minutes  
Students  

Trust Betrayed: Safeguarding Your Students From Sexual Predators  

Silver Stevie® Award winner  

9 minutes  
Faculty and Staff  

- 6% of female undergraduates  
- 22% of female graduate students reported sexual harassment by a faculty member
Study Abroad

Study Away – International

Despite their brevity, short-term international programs deserve the same vetting, preparation, and planning associated with more traditional semester-long study abroad programs. This course helps institutions prepare students and staff for safe and rewarding educational experiences around the world.

60 minutes

Faculty and Staff
Avoiding Conflicts of Interest
Conflict-of-interest situations aren’t always clear cut. Help employees recognize a conflict of interest and equip them with tools they need to avoid this trouble spot.

15 minutes
Faculty and Staff

Many states have specific laws prohibiting conflicts of interest. In some cases, these apply specifically to employees at public colleges and universities. Even if these laws do not apply to your institution, ethical behavior simply makes good sense.

Avoiding Supervisory Pitfalls
This course helps supervisors avoid unfair treatment of their direct reports, identify actions that can lead to allegations of unfair treatment, and recognize scenarios that might be construed as discriminatory.

45 minutes
Supervisors
The Workplace

Contracting Fundamentals
Learn about the basics of contracting to help your institution properly develop and execute contracts. Using claims-based scenarios and examples, this course explores what can go wrong when poor contracting decisions are made.

- **Contracting Fundamentals**
  - 60 minutes
  - Faculty and Staff

Data Security Collection
Equip your faculty and staff with a high-level overview of data security threats and exposures. This award-winning collection provides practical steps for institutional stakeholders to avoid data breaches.

- **Malware**
  - 10 minutes
  - Faculty and Staff

- **Phishing**
  - 10 minutes
  - Faculty and Staff

- **Mobile Devices and Third-Party Websites**
  - 10 minutes
  - Faculty and Staff

- **Physical Security and Unintended Disclosures**
  - 10 minutes
  - Faculty and Staff

- **Passwords**
  - 10 minutes
  - Faculty and Staff

Gold Stevie® Award winner
Mosaic Collection

Train employees on how to prevent workplace discrimination, retaliation, and harassment and how to recognize and respond to sexual misconduct involving students, including sexual assault, stalking, and intimate partner violence. The courses use scenarios that help learners understand their role in maintaining a safe and unbiased work environment.

Prevent Discrimination and Harassment Together (Employees)
- 30 minutes
- Faculty and Staff
- Available in Spanish

Prevent Sexual Violence Together
- 45 minutes
- Faculty and Staff

Red Flags: Preventing Identity Theft

The Federal Trade Commission's (FTC's) Red Flags Rule requires all institutions to implement an identity theft prevention program to detect the “red flags” of identity theft, take steps to prevent the crime, and mitigate damage. This course will help employees comply with and understand the rule.

Prevent Discrimination and Harassment Together (Supervisors)
- 45 minutes
- Supervisors
- Available in Spanish

The scenarios were well done. I have had many opportunities for training in workplace harassment over the years, and I feel this was one of the best.”
Slips, Trips, and Falls Collection

Slips, trips, and falls are among the leading causes of injuries on campuses across the country. These courses offer best practices to help your employees identify potential hazards and strategies to avoid them.

Slips, Trips, and Falls: A Balancing Act
- 20 minutes
- Faculty and Staff
- Available in Spanish

Preventing Slips, Trips, and Falls: Keeping Your Campus Safe
- 40 minutes
- Facilities, Housekeeping, and Grounds Staff
- Available in Spanish

Workplace Harassment Prevention Collection

This comprehensive collection of courses addresses workplace harassment fundamentals, sexual harassment, bystander intervention, and online harassment for all employees, and includes a module specific to supervisors.

Workplace Harassment Prevention (Employees)
- 30 minutes
- Faculty and Staff

Workplace Harassment Prevention (Supervisors)
- 20 minutes
- Supervisors

Preventing Sexual Harassment
- 20 minutes
- Faculty and Staff

Bystander Intervention
- 30 minutes
- Faculty and Staff
Transportation Safety Collection

These courses will help all your institution's drivers identify and mitigate common risks and learn specific strategies for accident avoidance and handling emergency situations.

**Driver Safety Fundamentals**
- **45 minutes**
- **Faculty, Staff, and Students**
- **Available in Spanish**

**Passenger Van Safety**
- **10 minutes**
- **Faculty, Staff, and Students**
- **Available in Spanish**

**Defensive Driving Strategies: Get There Safely**
- **15 minutes**
- **Faculty, Staff, and Students**
- **Available in Spanish**

**Golf Cart Safety**
- **20 minutes**
- **Faculty, Staff, and Students**
Browse all courses and resources at www.ue.org.

To implement training, visit www.ue.org/learning-launch.

Contact:
launch@ue.org for online training
risk@ue.org for risk advice